



Annual Performance Report Form

Facility Name: United Waste Water Services, Inc.

Performance Track ID #: A050025

Annual Performance Report #: 1

Reporting Year: 2001

Due Date: July 1, 2002

Section A

General Facility Information

To the extent possible, EPA will pre-complete items A.1-A.8 for you. Please ensure that the information in A.1-A.8 below is accurate, complete, and up to date. Please supply or revise any information as necessary and then check the box to the left of the item(s) to indicate where changes have been made. Items A.9 and A.10 cannot be pre-completed; please respond as directed in A.9 and A.10 below.

Did you make changes? If so, check box.

- A.1 ☐ Name of your facility: United Waste Water Services, Inc.
- A.2 ☐ Name of your parent company:
- A.3 ☐ Facility contact person for the Performance Track program
Name: Mr./Mrs./Ms./Dr. Mr David J. Weber
Title: Environmental Health and Safety Manager
Phone: 513-733-4666 Fax: 513-786-6714 E-mail: dweber@unitedwastewater.com
- A.4 ☐ Facility's location
Street Address: 11807 Reading Road
Street Address (cont.):
City/State/Zip Code: Cincinnati, Ohio 45241
- A.5 ☐ Facility's website address (if any): Unitedwastewater.com
- A.6 ☐ Number of employees (full-time equivalents) who currently work in the facility:
☒ Fewer than 50 ☐ 50 - 99 ☐ 100 - 499 ☐ 500 - 1000 ☐ More than 1000
- A.7 ☐ Does your company meet the Small Business Administration definition of a small business for your sector? ☒ Yes ☐ No
- A.8 ☐ North American Industrial Classification System (NAICS) Code(s) that are used to classify business at the facility: 562-219
- A.9 ☐ In your application and, perhaps, in previous annual performance reports, you described what your facility does or makes. Have there been any (additional) changes to your facility's list of products and/or activities? If so, please list them in the space below. ☐ Yes ☒ No
- A.10 ☐ Please update the list of environmental requirements that apply to your facility. In the space below, indicate any changes that have taken place during this reporting period. If you have no changes to report, please write "No changes."
no changes

Section B

Environmental Management System

B.1 Environmental Management System Assessment. Please summarize EMS assessments conducted *during the year*. Attach additional sheets as necessary.

a. Was an EMS audit or other assessment done by an independent third party?
☒ Yes ☐ No
If yes, please provide the *type* (e.g., ISO 14001 certification), the *scope*, and the *dates* (mo/yr) of each assessment.
Two ISO 14001 surveillance/observation audits; March 7, 2001 (Environmental Policy, Env. Mgt. Program, Structure and Responsibility, EMS Documentation) September 12, 2002 (Document Control, Communications, Operational Control, Monitoring and Measurement, EMS Documentation).

b. Was an internal or corporate EMS audit conducted? ☒ Yes ☐ No
If yes, please provide the *scope* and the *dates* (mo/yr) of each audit.
In February of 2001, an internal audit was conducted on the entire EMS document from Environmental Policy thru Management Review.

c. Was a compliance audit conducted? ☒ Yes ☐ No
If yes, please provide the *scope* and the *dates* (mo/yr) of each audit, and indicate *who* conducted the audit(s) (e.g., facility staff, corporate groups, third party).
A compliance audit was done by the local governing authority of air and sewer divisions for their respective media. The air compliance audit was done in May and the Metropolitan Sewer District was conducted in August, 2001.

d. (Optional) If you would like to describe any other audits or inspections that were conducted at your facility, please do so here.
United Waste Water Services, Inc. has customer audits on a bi-monthly basis. These audits are conducted by the Corporate EHS officials of each company and are multi-media in approach.

Section B

(continued)

B.1

e. Briefly summarize corrective actions taken and other improvements made as a result of your EMS assessments and compliance audits.

United has implemented several new standard operating procedures on equipment and proactive steps taken to minimize environmental impact. For example in CY 2001, United implemented new procedures in evaluating color as it correlates to oil and grease discharge.

f. Has your facility corrected all instances of potential non-compliance and EMS non-conformance identified during your audits and other assessments?

☒ Yes ☐ No ☐ No such instances identified

If no, please explain your plans to correct these instances.

g. When was the last Senior Management review of your EMS completed? *mo/yr* 03/02

Who headed the review?

Name: Mr./Mrs./Ms./Dr. Mr. David J. Weber

Title: EHS Manager

Section B

(continued)

B.2 ISO 14001 Certification. Is your facility currently certified to ISO 14001? ☒ Yes ☐ No

B.3 Environmental Aspects Identification. When did your facility last conduct a systematic identification and/or review of your environmental aspects? *mo/yr 2/01* (as of this year, United conducted a 2002 review in March of this year)

B.4 Progress Toward Achieving Objectives and Targets. In the table below, please provide a narrative summary of progress made toward EMS objectives and targets. **You may limit the summary to environmental aspects that are *significant* and towards which *progress* has been made during the *reporting year*.** In cases where progress relates specifically to a Performance Track performance commitment, complete the *Environmental Aspect* column, but in the *Progress* column simply refer to the performance commitment tables in Section C, i.e. "See Section C." Attach additional sheets as necessary.

<i>Environmental Aspect</i>	<i>Progress Made This Year</i> (e.g., quantitative or qualitative improvements, activities conducted)
waste reduction	United evaluated new recyclable materials to absorb oil waste leaks from equipment. Once our company found an absorbent material, a commitment was made to track these "mats" and evaluate the totals.
Reduce our consumption of electricity	United implemented an energy reduction strategy regarding the company's electrical usages. Although our company continues to treat and dispose more wastewater, our goal was to reduce the energy costs in treating that waste. We showed an overall reduction of 10%
water efficiency program	United installed a new tank to store recycled water and implement new washing strategies. At the facility level, United now washes the floor, tanks and truck bottoms with recycled waster for an overall consumption savings of 70,000 gallons-per-month.

Section C

Environmental Performance Commitments

Please use the tables on pages 6-9 to summarize your facility's environmental performance against your Performance Track performance commitments. Complete only those boxes related to the baseline, current year, and performance commitment. If any of the boxes have been pre-completed for you, please verify the information. If you find information that is incorrect, cross it out and write in the correct information. **Leave blank any columns for future reporting years.**

C.1

Performance Commitment 1

a. Use this table to report data related to your first performance commitment.

Category (see page 16 of the instructions): water usage					
Aspect (see page 16 of the instructions): total water usage					
	<i>Baseline</i> (as stated in your application)	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Performance Commitment</i> (the goal stated in your application)
<i>Calendar Year</i>	2000	2001			2003
<i>Actual Quantity</i> (per year)	1,579,028	1,786,972			(optional)
<i>Measurement Units</i>	gals				
<i>Normalizing Factor*</i>	1.0	1.33			(optional)
<i>Basis for your Normalizing Factor*</i>	gallons of water processed: 2001/2000				
<i>Normalized Quantity*</i> (per year)	1,579,028	1,343,588			1,020,000
*See pages 17-19 of the instructions for more information					

b. Briefly describe how you achieved improvements for this aspect or, if relevant, any circumstances that delayed progress.

With an increase in business, United expanded its operational capabilities by adding an additional piece of equipment that while it uses more water, it also treats up to 30% more effectively. To compensate for the increase of water usage, United implemented a water recycling program that "re-uses" up to 70,000 gallons of water each month that is not initially pulled out of the city water system. In retrospect, United would like to change our commitment or revise our goal to meet a more tangible aspect. Although we have initiated a re-use program that saves a considerable amount of water (71,000 gallons a month) it is difficult to gauge its effectiveness when considering the large amount of water used. United is initiating a new BOD reduction study as of December, 2002 and may want to use this as a goal.

c. Please list any other EPA voluntary programs to which you are also reporting these data (e.g., Energy Star, Project XL).
N/A

Section C

(continued)

C.2

Performance Commitment 2

a. Use this table to report data related to your second performance commitment.

Category (see page 16 of the instructions): Energy Usage: Electricity					
Aspect (see page 16 of the instructions): United was committed to reduce its electricity by 10% based on the gallons processed					
	<i>Baseline</i> (as stated in your application)	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Performance Commitment</i> (the goal stated in your application)
<i>Calendar Year</i>	1999	2001			2003
<i>Actual Quantity</i> (per year)	1,771,358	1,830,089			(optional)
<i>Measurement Units</i>	kw				
<i>Normalizing Factor*</i>	1.0	1.33			(optional)
<i>Basis for your Normalizing Factor*</i>	gallons of water processed				
<i>Normalized Quantity*</i> (per year)	1,771,358	1,376,006			1,594,222
*See pages 17-19 of the instructions for more information					

b. Briefly describe how you achieved improvements for this aspect or, if relevant, any circumstances that delayed progress.

While the Performance Commitment above may look misleading, United actually achieved this aspect by evaluating its ccf/gal processed. In CY 1999, United processed over 18,000,000 gallons of effluent with a result of 0.10 ccf/gal. However, in CY 2001, United processed over 27,714,000 gallons of effluent with a result of 0.07 ccf/gal processed, representing a decrease of 30%. This goal was not included with our original application. It will be replacing the commitment to discharges to water (reported as Commitment 3 in this report.)

c. Please list any other EPA voluntary programs to which you are also reporting these data (e.g., Energy Star, Project XL).

N/A

Section C

(continued)

C.3

Performance Commitment 3

a. Use this table to report data related to your third performance commitment.

Category (see page 16 of the instructions): Discharges to Water					
Aspect (see page 16 of the instructions): Discharge of monitored pollutants to Cincinnati Sewer District					
	<i>Baseline</i> (as stated in your application)	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Performance Commitment</i> (the goal stated in your application)
<i>Calendar Year</i>	2000	2001			2003
<i>Actual Quantity</i> (per year)	United had six metals (ni, cr,zn) over 2.0 ppm	United had 9 metals (ni, zn and cd) over 2.0 ppm			<2.0 all metals (optional)
<i>Measurement Units</i>	ppm				
<i>Normalizing Factor*</i>	1.0	1.33			(optional)
<i>Basis for your Normalizing Factor*</i>	gallons of water treated. 2000: 20,808,000/2001: 27,714,000				
<i>Normalized Quantity*</i> (per year)	n/a	n/a			
*See pages 17-19 of the instructions for more information					

b. Briefly describe how you achieved improvements for this aspect or, if relevant, any circumstances that delayed progress.

United was not able to construct the tertiary treatment process it originally stated in its initial submittal. However, plans are in CY 2003 budget to construct this treatment project, and to monitor its progress in CY 2003.

c. Please list any other EPA voluntary programs to which you are also reporting these data (e.g., Energy Star, Project XL).

Section C

(continued)

C.4

Performance Commitment 4

a. Use this table to report data related to your fourth performance commitment.

Category (see page 16 of the instructions): N/A					
Aspect (see page 16 of the instructions):					
	<i>Baseline (as stated in your application)</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Performance Commitment (the goal stated in your application)</i>
<i>Calendar Year</i>		2001			2003
<i>Actual Quantity (per year)</i>					(optional)
<i>Measurement Units</i>					
<i>Normalizing Factor*</i>	1.0				(optional)
<i>Basis for your Normalizing Factor*</i>					
<i>Normalized Quantity* (per year)</i>					
*See pages 15-17 of the instructions for more information					

b. Briefly describe how you achieved improvements for this aspect or, if relevant, any circumstances that delayed progress.

c. Please list any other EPA voluntary programs to which you are also reporting these data (e.g., Energy Star, Project XL).

Section D

Public Outreach and Performance Reporting

D.1

Please briefly summarize the public outreach and reporting activities that your facility has conducted during the year. Feel free, but not obligated, to attach supporting materials (e.g., meeting agendas, public announcements). United utilizes our websight, semi-annual newsletters and quarterly staff meetings to reach the public. United also conducts public outreach through operating a booth at one of the largest regional environmental health and safety conferences in Cincinnati, Ohio in March of each year.

D.2

Please indicate which of the following methods your facility plans to use to make its Performance Track Annual Performance Report available to the public. Please check as many as are appropriate.

☒ Website (URL)

☐ Open House

☐ Meetings

☐ Press Releases

☐ Community Advisory Panel

☒ Other semi-annual company newsletter. It will go out to businesses and residents in Sharonville, Ohio.

Section E

Self-Certification of Continued Program Participation

On behalf of United Waste Water Services, Inc.,
(name of my facility)

I certify that

- ◆ I have read and agree to the terms and conditions specified in *the National Environmental Performance Track Program Guide*. This facility, to the best of my knowledge, continues to meet all program criteria;
- ◆ I have personally examined and am familiar with the information contained in this Annual Performance Report. The information contained in this report is, to the best of my knowledge and based on reasonable inquiry, true, accurate, and complete;
- ◆ My facility has an environmental management system (EMS), as defined in the Performance Track EMS criteria, including systems to maintain compliance with all applicable federal, state, tribal, and local environmental requirements in place at the facility, and the EMS will be maintained for the duration of the facility's participation in the program;
- ◆ My facility has conducted an objective assessment of its compliance with all applicable federal, state, tribal, and local environmental requirements; and the facility has corrected all identified instances of potential or actual noncompliance; and
- ◆ Based on the foregoing compliance assessments and subsequent corrective actions (if any were necessary), my facility is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with applicable federal, state, tribal, and local environmental requirements.

I agree that EPA's decision whether to accept participants into or remove them from the National Environmental Performance Track is wholly discretionary, and I waive any right that may exist under any law to challenge EPA's acceptance or removal decision.

I am the senior manager with responsibility for the facility and am fully authorized to execute this statement on behalf of the corporation or other legal entity whose facility is part of the National Environmental Performance Track program.

Signature/Date David J. Weber/ September 25, 2002

Printed Name Mr./Mrs./Ms./Dr.Mr. David J. Weber

Title Environmental Health and Safety Manager

Phone Number/E-mail Address 513-733-4666/dweber@unitedwastewater.com

Facility Name United Waste Water Services, Inc.

Facility Street Address 11807 Reading Road, Cincinnati, OHio 45241

Performance Track Identification Number A050025

Paperwork Reduction Act Notice

The public reporting and recordkeeping burden for this collection of information is estimated to average 188 hours per respondent annually. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

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